



CRC Application Process

**Please note, this is NOT your CRC which must be completed online.

Following receipt of this letter by HCOS LG, you will receive an access code to use at https://justice.gov.bc.ca/eCRC/ to apply for your Criminal Record Check with the Ministry of Justice on

Thank you for your willingness to instruct or volunteer in a Learning Camp, Co-op or Community Connections with Heritage Christian Online School. As per Ministry of Education requirements, all staff and volunteers (of all ages) must have a current, cleared Criminal Record Check on file with the school prior to working/volunteering with any of our student programs.

Please complete the following document (use pdf tools or print and scan/clear picture) and email it to our LG Online Registration Assistant Kari Opper (kari.opper@onlineschool.ca).

Please indicate the activity/event you are planning to work with, remember to state City then Event (i.e. Vancouver Rocketry; Kamloops Poetry):

Personal Information

Form with input fields for Applicant Name (first and Last), Other surname/last name used, Email, City, and Birthdate.

CRC Designation

Check the applicable box.

- Individual (Payment will be received)
Volunteer (No payment will be received)
Current teacher card*
Shared**

*Please provide your Teacher Certificate Number:

Blank line for Teacher Certificate Number

** Indicates you have a current CRC, category: children and vulnerable adults, which has been processed by the Ministry of Justice, for another organization and wish to share it with HCOS. RCMP clearance is not able to be used by HCOS.